

Final approved minutes Vestry meeting April, 2022

John Charny, Sr Warden

John Connelly, Jr Warden

Jack Rendlesham, Treasurer

David LePage, Secretary/vestry member—via  
phone

Richard Wise

Cheney Baltz—absent

Toni Tittle—took notes (Thanks Toni!)

Marge Comella

Heidi Schinko

Betty Rendlesham

Opening prayer—Fr. Bob, 10:53.

Information on rules from Senior Warden RE: Roberts Rules, By Laws, motions, vestry minutes.

All future meetings will be conducted more in accordance with Roberts rules of Order (information distributed).

Junior Warden report—John Connelly gave his report. New lawn and snow plowing contract, \$400/month. Since this is in the budget, it doesn't need further approval.

Treasurer report—Jack Rendlesham gave his report. For the first three months we have been positive \$9,938.81. John Connelly made a motion that the treasurer provide a brief summary statement about the financial condition of the church to be included in future monthly minutes.—Motion passed.

Search Committee report—Richard Wise gave his report.

Senior Warden report—John Charny gave his report.

Thanks to Russ Tripi for new web site, as well as Cheney Baltz.

Delegates for diocese meeting—postponed to next Vestry meeting.

Policy for bereavement hosting – important discussion

Motion made to reestablish a bereavement committee by soliciting volunteers from the parish with Betty Rendlesham as the point person. Motion passed

Motion to enter bereavement report into the minutes, as provided by Marge Comella. Motion passed.

REPORT: BEREAVEMENT LUNCHEON INFORMATION

ALL INFORMATION LISTED BELOW IS CONTAINED IN THE KITCHEN LOG BOOK , A NOTEBOOK STORED ON THE BACK OF THE KITCHEN DOOR. SINCE THE INFORMATION IS NOT CURRENT (2022), IT SHOULD BE CONSIDERED AS A GUIDELINE FOR CURRENT AND FUTURE EVENTS.

THE NOTEBOOK CONTAINS THE FOLLOWING:

A LIST OF BEREAVEMENT LUNCHEON VOLNTEERS.

MENUES WITH AMOUNTS TO PURCHASE FOR VARIOUS NUMBERS OF GUESTS AS WELL AS VENDORS FROM WHOM TO PURCHASE SUPPLIES.

CHECK LISTS FOR VOLUNTEERS TO FOLLOW WHEN SETTING UP .

A SCHEMATIC FOR TABLE ARRANGEMENTS.

SHROVE TUESDAY MENU ANY PURCHASE AMOUNTS.ETC.

FISH FRY INSTRUCTIONS FOR SET UP.

INSTRUCTIONS FOR COFFEE MAKER.

RECOMMENDATIO N FOR USE OF CATERER.

ST. BARTS WHOULD SUPPLY LIST OF PHONE NUMBER CONTACT FOR LOCAL CATERERS.

ST. BART'S DOES NOT RECOMMEND ANY SPECIFIC CATERER.  
ALL CONTACT AND ARRANGEMENTS ALONG WITH PAYMENT WOULD BE THE RESPONSIBILITY OF THE PERSON HIRING THE CATERER.  
SPECIFIC INSTRUCTIONS FOR THE USE OF THE KITCHEN AND CLEAN UP WOULD BE CONVEYED TO THE PERSON HIRING THE CATERER . THE CONTRACT WITH THE CATERER ALONG WITH A SIGNED COPY OF KITCHEN USE INSTRUCTIONS SHOULD BE FILED WITH ST. BART'S BEFORE THE EVENT.

New Business

Community meal program—Letter from Rosalind. Motion to revisit at next Vestry Meeting.  
Date and time for next vestry meeting – May 15<sup>th</sup>. Approved.  
but when is next search committee meeting?— May 1<sup>st</sup>.

Closing Prayer—Fr. Bob, 12:30.

A handwritten signature in blue ink that reads "David Lew". The signature is written in a cursive style with a long, sweeping tail on the "W".

, Secretary, 5/19/22